

## First Nations Data Centre Access Request Form

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*\*Please fill out this form electronically and email it to [fndc@fnigc.ca](mailto:fndc@fnigc.ca). An FNIGC representative will contact you within 10 business days.*

### -----SECTION 1: ADMINISTRATIVE DETAILS-----

#### RHS use only

Brief Project Name: \_\_\_\_\_

Request ID Number: \_\_\_\_\_ Date received: \_\_\_\_ / \_\_\_\_ /20--

Analyst: \_\_\_\_\_ Date complete: \_\_\_\_ / \_\_\_\_ /20--

2A		2B		2C		2D		3A	
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**Full Project Name:** \_\_\_\_\_

#### **Key Contact Information**

- Name of Key Contact: \_\_\_\_\_
- Organization: \_\_\_\_\_
- Email Address: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Date of Request: \_\_\_\_\_

Proposed start date of FNDC access period (YYYY-MM-DD): \_\_\_\_\_

Proposed end date of FNDC access period (YYYY-MM-DD): \_\_\_\_\_

-----**SECTION 2: PROJECT DESCRIPTION**-----

Provide an answer in the space below each of the following questions. **IF YOU REQUIRE MORE SPACE, PLEASE ATTACH PAGES TO THE END.**

- **INVESTIGATORS:** For all individuals who will be involved in this project, provide the following information:
  - Name
  - Title
  - Organization
  - Role in the project
  - Whether they will work in the FNDC
  - A description of their background and qualifications which demonstrates their ability to fulfill their designated role or attach CV
  - Experience collaborating with a First Nations organization/community
  - Completion of the Fundamentals of OCAP® course
  
- **ORGANIZATION(S):** Provide background information on any organization that is funding or otherwise supporting this research. Please list who has approved this project to date and attach documentation of approval, including community organizations, ethics boards or university faculty. Please also indicate any future/planned reviews of this project. Do you, or any member of the stated research team, have a conflict to declare?



example, contact information for and testimonials from your First Nations partners/supporters.

- **CHALLENGES AND LIMITATIONS OF THE RESEARCH METHODOLOGY:** Identify the challenges and limitations of your research methodology and how they will impact your ability to fulfill the research purpose.

- Describe each of the statistical outputs you wish to have released from the FNDC. Examples:
  - i. “the regression coefficients and p-values of an ordinary least squares regression model of income regressed on age”;
  - ii. “a table comparing average income across age groups”
  - iii. Two or three-way Cross-tabulations

- **MODES OF DISSEMINATION:** List all means, planned and potential, by which your results will be shared. Examples include journal publications, government documents (“decks,” briefing notes, etc.), conferences and presentations, posters, videos/webinars, reports, pamphlets, infographics, etc. Please describe your dissemination plan that is acceptable to all partners (i.e. provide a description of the plans for statistical analysis of the study and identify how First Nations will be involved in, consulted with, or informed about, the interpretation of analyzed data or in the presentation of findings and conclusions). What will happen to the First Nations results after project completion?

- **RISK/BENEFIT ANALYSIS:** All research runs the risk of being misused or misunderstood. The misuse of research findings can be of particular concern when they relate to sensitive issues. Researchers are always expected to present their analyses of data with the caveats, objectivity and nuance necessary to mitigate this type of risk.

Please describe the potential risk(s) or harm to First Nations associated with the possible results of the work. Describe how you intend to mitigate them and/or why the benefits of your research will outweigh its risks.

Please describe in detail the expected or anticipated benefits of the study. The FNIGC reserves the right to reject applications for data access if we decide that a research project's risks outweigh its potential benefits.







