



## FNDGS Implementation Summer Student

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<b>Location:</b>	Remote work from anywhere in Canada (with reliable internet)
<b>Term:</b>	May to September 2022 with possible extension
<b>Language Requirement:</b>	English; proficiency in a First Nations' language or French is an asset
<b>Who can apply:</b>	Undergraduate or Graduate level students should apply; students with First Nations or Indigenous ancestry will be given preference

### About FNIGC

The [First Nations Information Governance Centre \(FNIGC\)](#) is a non-profit organization federally incorporated under the *Canada Incorporation Act* since 2010. It operates with a special mandate from the Assembly of First Nations (Resolution #48, December 2009) and is governed by a national board of directors appointed from each of the ten First Nations regions.

The FNIGC's mission is to assert data sovereignty and support the development of information governance and management at the community level through regional and national partnerships, in collaboration with First Nations. FNIGC adheres to free, prior, and informed consent, respects nation-to-nation relationships, and recognizes the distinct customs of nations. Our vision is for every First Nation to achieve data sovereignty in alignment with its distinct world view.

### About the FNDGS ("The Strategy")

The FNDGS is about establishing a national network of Information Governance Centres across Canada that will provide shared data and statistical services to First Nations communities, their governments, and their service delivery organizations – one Centre will be established in every region and at the national level.

It is a ground-breaking undertaking. It will take years for these Centres to be up and running, fully functioning, and delivering services. A prudent multi-phased implementation approach has been designed for this purpose.

Phase 1 implementation begins this fiscal year (2022-23) once funding is released by Indigenous Services Canada. Data champion teams are currently being established in regions including one in Ottawa.

### About the Job

The summer student will undertake the following tasks and responsibilities:

- Support the national data champion team in its communications and socialization of the Strategy to targeted audiences nationally

- Participate in the development of content for an FNDGS online presence including the development of explainer videos and a website
- Support the development community assessment planning
- Participate in meetings and discussions for documentation purposes
- Provide support to the data champion team's administrative responsibilities

### **About the ideal candidate**

The successful summer student should possess the following:

- Knowledge of the value of data
- Understanding of First Nations' current and historical relationship with Canada
- Advanced communication skills and knowledge
- Experience absorbing complex concepts and translating them into accessible formats
- Superior computer literacy skills and proficiency working with Microsoft tools (MS office, excel, PowerPoint, SharePoint)

### **How to apply**

Please send your résumé and a cover letter that describes why you think you'd be a great addition to the FNIGC team to [recruitment@fnigc.ca](mailto:recruitment@fnigc.ca) by May 23, 2022 (or until position is filled). Please use "FNDGS Implementation Student Job opportunity" in the subject line of your e-mail.

FNIGC is committed to accommodating people with disabilities. If you require an accommodation, we will work with you to meet your needs. We thank all applicants for their interest; however, only those selected for an interview will be contacted.